

Argjend Lokaj

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WORK EXPERIENCE

Kosovo Security Force

Army Officer

Prishtina

June 2018 - Present

As a commissioned officer of the Kosovo Armed Forces, I hold a position of leadership and authority. I am responsible for leading troops in combat and non-combat situations, planning and executing military operations, and making important decisions that affect the safety and well-being of soldiers.

Other responsibilities that I have been in charge of during this period as an officer are:

- Providing guidance and mentorship to junior officers and other enlisted personnel.
- Ensuring that my unit is prepared for combat
- Managing resources and personnel
- Maintaining the readiness of my unit and ensuring the safety of my soldiers
- Maintaining good order and discipline
- Adhering to the Army's code of conduct and ethics

Buckhead Recruiting

Sales Development Representative

Remote

January 2021 - August 2021

I was responsible for generating new business opportunities through outbound sales activities, such as cold calling, emailing, and LinkedIn.

The Main responsibilities include:

- Generating leads, Qualifying leads, Building relationships, Setting appointments Staying informed with industry trends and competitor activities, and utilizing HubSpot.

LEADERSHIP EXPERIENCE

Kosovo Security Forcer

Bachelor's degree in Arts and Science

Prishtina

June 2018 - Present

As an Army Officer, I am expected to have strong leadership skills and experience in order to lead soldiers in combat and non-combat situations effectively. This includes the ability to:

- Lead by example
- Make quick and effective decisions in high-pressure situations
- Communicate clearly and effectively with troops, superiors, and other military and civilian organizations
- Develop and implement plans
- Motivate and Inspire
- Manage contracts with civilian economic operators

EDUCATION

Rochester Institute of Technology (RIT in Kosovo)

Bachelor's degree in Arts and Science

Prishtina

August 2014 - May 2018

Center for University Studies / Military Academy

Leadership Degree

Prishtina

August 2014 - June 2018

Army Logistics University

Basic Officer Leadership Course

Virginia - USA

July 2021 - November 2021

American University in Kosovo
Java Programming

Prishtina
July 2022 - September 2022

- Java Programming Language | Data types and Casting | Expressions, and operators | Execution flow control and iterations | Data structures | OOP principles | Exception handling.

Pro Bit Academy
Java Programming

Prishtina
October 2022 - Present

SKILLS & INTERESTS

Skills: Project management | Time management | Communication | Problem Solving | Fast learner | Adaptability | Coachable.

Interests: Cross-Fit, Hiking, Traveling.